

Finance and Facilities Committee Meeting Minutes October 7, 2019

Attendees: Dr. Walter Willett, Sam Adlerstein, Christina Plourd, Jeff Schroeder

Others Present: Peter Sztaba

1. Grounds Agreement

The Grounds Agreement between the BOE and the Town of Tolland was last updated in 2017, and the agreement seems to be working. The BOE and Town of Tolland effectively share resources and work together on items that are not easy for either entity to perform.

2. Capital Budget Submission

The BOE Capital Budget Submission Proposal was reviewed, and the Finance and Facilities Committee recommends the Capital Budget Submission Proposal for approval at the October 10, 2019 BOE meeting.

3. End of Year Reconciliation

The balance of remaining encumbered funds for fiscal year 2018 that were encumbered for purchases into fiscal year 2019 was \$31k as of October 4, 2019, which is typical for this time of year.

4. Status of Bus Negotiations

The status of bus negotiations was briefly discussed, and the BOE is continuing to explore options.

5. Status of Birch Grove

The status of the Birch Grove project was briefly discussed, and it is currently on time and on budget. The Superintendent is exploring options concerning snow and ice removal concerns, and is working with the Town and the building contractor on parking concerns.